

Administrative Support Plan — Price List

Why we offer this plan

Your care doesn't stop when you leave the exam room. Behind every visit is a stack of work insurance doesn't pay for — copay-savings research, prior authorizations and appeals, school and travel forms, records requests, pharmacy coordination, and the follow-up calls that keep it all moving. Some of what we do isn't billable to insurance but still costs the office real staff time and money to provide — and we're glad to. Membership is what lets us keep doing it, and do more of it for you.

The Administrative Support Plan lets our team handle all of this for one flat yearly fee. **Your medical care and our everyday courtesies stay exactly as they are.** What the plan covers is the administrative work behind your care — services we otherwise bill individually, most \$50–\$100 each — bundled into one predictable annual price. For most patients, three or four requests a year already cost more than membership.

Membership at a glance

Cost — \$165 per year, plus \$90 per year for each additional child in the same immediate family.

What it is — A membership for administrative and coordination services. It is not insurance and does not pay for your medications, injections, tests, or visits — those are billed to your insurance or to you as usual.

Members pay nothing for these services. Full descriptions available on request.

These are the non-covered administrative services included in the annual Administrative Support Plan. These services are not billed to insurance. Patients **without** an active membership are billed individually at the price listed below.

Getting Medication & Supplies

Service	Member Price	Non-Member Price
#1 Best-price research	Included	\$50
#2 Copay-card / PAP enrollment	Included	\$50
#3 Compounding-pharmacy coordination	Included	\$75
#4 Mail-order / home-delivery setup	Included	\$50
#5 Equipment (DME) coordination	Included	\$50

Patient Perks

Service	Member Price	Non-Member Price
#6 Appointment reminders	Included	Free
#7 Two-way texting with our team	Included	Free
#8 Fill & sign from home	Included	Free
#9 Complimentary guest wifi	Included	Free
#10 15% off in-office products	15% off	Full price

Immunotherapy (Shots, Drops & Venom)

Service	Member Price	Non-Member Price
#11 Faster serum preparation (<i>rush processing</i>)	Included	\$125
#12 Serum transfer & documentation (<i>plus shipping, billed separately</i>)	Included	\$100
#13 Venom-extract handling & special ordering	Included	\$75
#14 Sting-emergency action plan	Included	\$50

Biologic & Immunoglobulin (IVIG/SCIG)

Service	Member Price	Non-Member Price
#15 Specialty-pharmacy coordination	Included	\$75

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#16 Medication access & savings	Included	\$75
#17 Receiving, storing & handling your own medication	Included	\$75
#18 Home-infusion coordination (Ig)	Included	\$100

Enrollment, Letters & Forms

Service	Member Price	Non-Member Price
#19 Patient-organization enrollment	Included	\$50
#20 Standard letters & forms (\$75 for letters supporting insurance reimbursement)	Included	\$50
#21 Disability / FMLA — administrative portions (long-form processing)	Included	\$200

Documentation & Records

Service	Member Price	Non-Member Price
#22 Asthma action plan	Included	\$50
#23 Personalized allergen-avoidance sheets	Included	\$50
#24 Emergency summary / wallet card	Included	\$75
#25 Extra record copies (per copy, beyond the one free annual set)	Included	\$35
#26 Records transfer & referral packaging	Included	\$75
#27 CPAP / sleep-study coordination	Included	\$75

Food Allergy

Service	Member Price	Non-Member Price
#28 Anaphylaxis / emergency care plan	Included	\$50
#29 School medication forms	Included	\$50
#30 Allergy ID & travel tools	Included	\$50

Additional Conditions

Service	Member Price	Non-Member Price
#31 Specialty-pharmacy coordination	Included	\$75
#32 Pre-procedure & premedication documentation	Included	\$75
#33 Dietitian referral & elimination-diet paperwork	Included	\$75
#34 GI / endoscopy scheduling	Included	\$50

Self-Pay, Cash & Out-of-Network

Service	Member Price	Non-Member Price
#35 Coverage requests & exceptions each (prior authorization, step-therapy exception, or tier exception)	Included	\$75
#36 Superbills & reimbursement support	Included	\$75